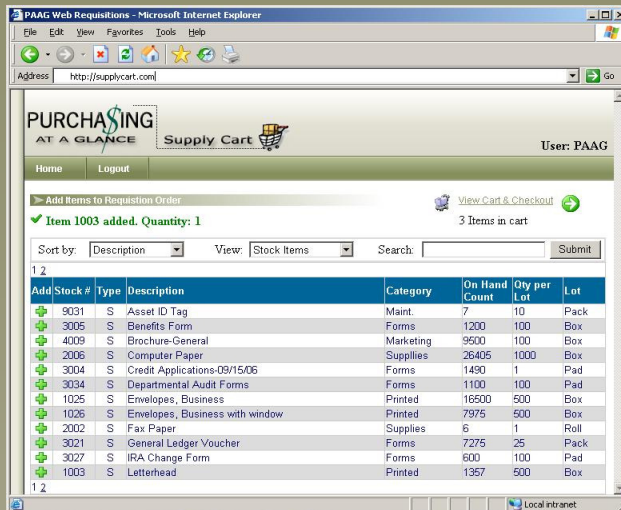


The Power of Total Control



Requisitions

An on-line stock catalog incorporates numerous search options, and note fields facilitate communication. Distribute requested items to each department with unparalleled efficiency. Delivery lists can be generated. The system automatically tracks and creates purchase orders for items not held in inventory.

Features:

- Web-based requisitions
- Web-based departmental approval
- E-mail notification of requisitions
- Online system-generated stock catalogs
- Browse and manage requisitions
- Shopping cart interface
- Track departmental budgets
- Automatically route back orders
- Create requisitions from templates

PURCHASING at a GLANCE is a powerful software tool that gives you total control of purchasing and inventory. Maximize efficiency and minimize effort by streamlining everyday purchasing tasks and inventory management. *Purchasing at a Glance* will allow you to accomplish the tasks that absorb your time easily and with greater control and flexibility.

Discover the secret that gives our customers unprecedented control!

Easy to use:

- Menu-driven access
- Department, Vendor, and Stock look-up screens
- Screen-specific and field-specific help
- Instantly create and receive purchase orders and billing reports
- Easily maintain vendor and stock item records

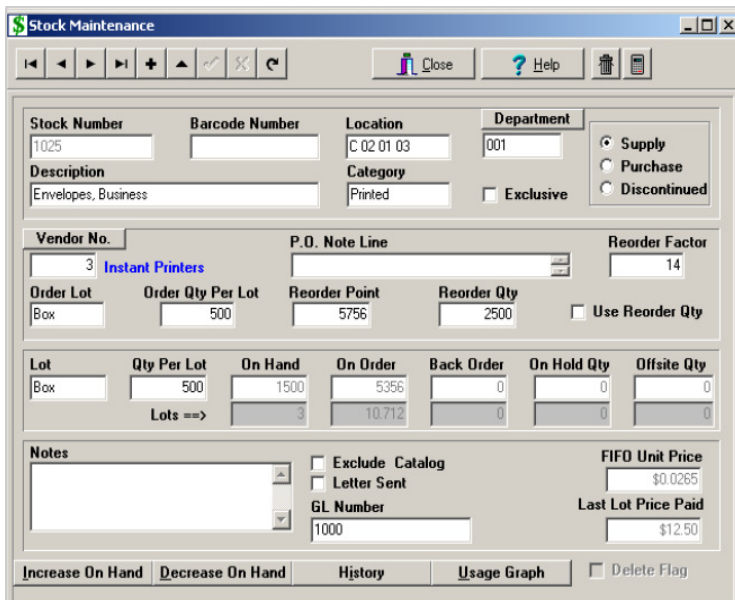
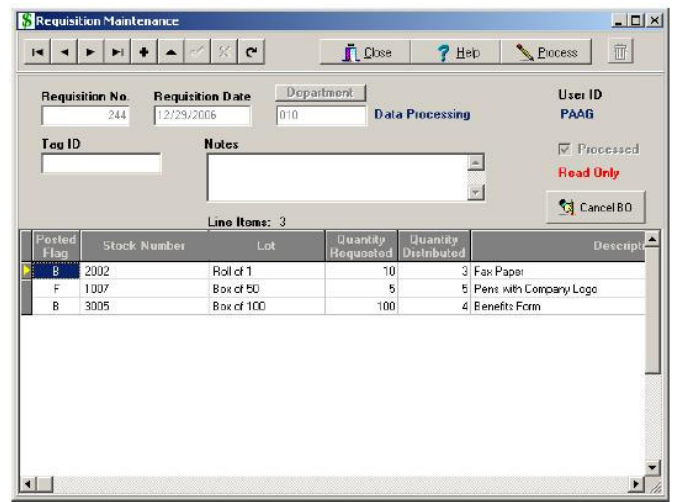
**“Of all the programs I have previewed. . .
Purchasing at a Glance seems to be the
simplest as well as the most comprehensive
and user-friendly.”
F.K. — Purchasing Director**

Purchase Orders:

Quickly generate purchase orders using the automatic reorder feature. Vendor information is inserted automatically with just the click of the mouse. Look up stock information including vendor stock number, product specifications, and last price paid. Research current status of the order in just seconds. *Purchasing at a Glance* maintains an up-to-the-minute, complete purchase history.

Features:

- Manage backordered items
- Research outstanding orders
- Drop-ship items to multiple sites
- Order and distribute with different lot sizes
- Fax or email POs to vendors



Inventory

Keep a perpetual inventory of stock items. *Purchasing at a Glance* automatically adjusts inventory levels when items are received or distributed. Inventory size and value are always available on a first-in/first-out basis.

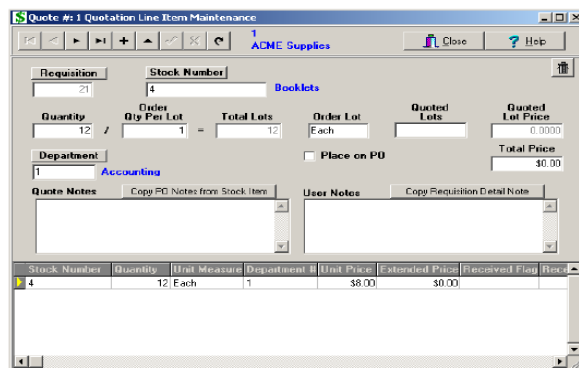
The **Automatic Reorder Screen** immediately alerts the main user(s) when the inventory of a stock item falls below its reorder level. A purchase order can then be automatically generated. The system will even generate the reorder level for you based on usage and your criteria.

Features:

- Automatic alerts of low inventory
- Calculate reorder points
- Perpetual inventory
- Unlimited free-form product specifications
- Group items by stock categories
- Take inventory count by cycle

Quotations

Compose a detailed request in minutes. Copy this request for all appropriate vendors. Print, fax, or email the request with a few clicks. When responses arrive, convert the best quotation into a purchase order with just a few more clicks!



Sales and Service

Fast, friendly, and competent support is only a phone call away. Monday-Friday, 9 a.m.—5 p.m. Eastern Time. Toll-free 800-792-7224 Fax 843-571-2511 Email: support@paag.com Web: www.PAAG.com

Additional Features:

- Generate reports for any date range
- Unlimited free-form text on purchase orders, requisitions, and quotations
- Complete audit trail
- User-defined security levels
- Easily add additional users or add-on modules
- Product-specific training available directly from Vision Software Solutions